

# **PARKING ADVISORY COMMITTEE MEETING MINUTES**

## **AUGUST 26, 2014 MEETING**

**I. Meeting Called to Order at 6:05 PM by Chair Welles Guilmartin; City Hall Parking Services Office;**

**Present Committee Members:**

Sandra Driska Russo, Robert Santangelo, Peter Harding, Welles Guilmartin, Marc Levin, Jen Alexander

**Others Present**

Geen Thazhampallath-Parking Director,

**Approval of Meeting Minutes**

**VOTE APPROVED 5-0**, Harding Motion, Driska Russo 2nd. Bob Santangelo Abstain;

**II. Public Session for Agenda Items**

None

**III. Chairmen's and Director's Reports –**

a. **Communications:**

b. **Summary Reports:** Director shared latest revenue and expense report. He also shared the “annual report” including trend line Report, General Fund and PKF allocations, ticket reports and percentage paid report

c. **Budget Reports:** Parking Fund Ordinance Rewording draft expected to committee council members for next meeting;

d. **Vendor Relations:**

i. Director shared tentative timeline to replace Amano. Cmte member Levin hoped to have advance word by having director attend various community meetings and talk to local media. Also he stressed the need to accomplish implementation by Mid Oct but if it was later to really have people in the lots to help explain the technology. Director shared the new signage plan to support the new kiosk technology. Target is Nov 10. Lead time post contract resolution is 6-8 weeks.

e. **Government or Community Relations:** None

**IV. Old Business:**

a. Director and committee discussed the expected time line for a Nov 2014 referendum on the garage. Members expressed concerns that it might not pass and emphasized that it needs to be a part of the entire Metro development package. Committee member Harding emphasized to go forward with or without Metro Project(s) with the garage portion in Spring 2015. Council members Santangelo and Russo-Driska expressed confidence that Spring 2015 was a solid target. This delay was intended to give private parties a chance to negotiate and taxpayers a chance to breath post other bonding requests recently. Member Alexander expressed concerns regarding passage in an off election referendum but optimism that if part of a broader economic development then it may pass.

- b. Director updated the committee on the walkway project legal issues and therefore delays. The drainage will be done by PW to save some expenses.
- c. Director gave a quick update on the garage repair project as the vendor was now selected and final contracting was occurring.

**V. New Business:** Ordinance Change proposing rate increases, lot free time, permit holder rates reduction, overnight parking permits, special rates, or exemptions was introduced. Committee gave some initial thoughts and felt it needed time to review the language deferring action to the following meeting in Sept. Director is proposing .25cent increase for City lots. No change to City Street meters at this time. Director also proposed change in permit fees. Members Guilmartin and Alexander felt that permit fees should stay the same but may support a change to provide discounts for annual or quarterly payers. Harding overall supported the idea. Members initial comments were comfortable with change to \$1.00 thereby making kiosk use easier.

**VI. Adjournment** 6:55PM; Harding Motion, Marc Levin 2nd. Unanimous.